



## Deerfoot Campus Weekend Producer

20 hours per week

First Alliance Church is seeking an individual to join their Arts & Communication Team. The ideal candidate is creative, detailed, thinks outside the box, a problem solver, is able to work well and meet deadlines both with a team and independently, and is a good communicator.

### Role Specifics

- Coordinate weekend experience/environment, including the weekend service elements into one cohesive plan.
- Collaborate and communicate with various FAC ministry leaders.
- Coordinate multiple weekends and series (up to 6 months out) at a time and communicating/delegating tasks to appropriate departments.
- Lead production of weekend services (and occasional rehearsals); provide leadership to technical/production team to execute design flow.
- Provide support to Director of Environments as needed.

### Qualifications

- Excellent communication skills, high capacity, positive attitude.
- Attention to detail, organization, project management.
- Proficient at creative communication technologies.
- Basic knowledge or some experience with software and programs such as or similar to; ProPresenter (presentation software), Planning Center (online service planning tool), Premier Pro (video editing).
- Awareness and interest in current cultural creative trends (music, video, production).
- Experience in any of the following; marketing, theater production, event planning and coordinating not necessary, but an asset.
- Any additional arts and creative experience an asset.

### Application Process

Submit a cover letter and resume by email to:

Heather Laubenstein, Arts & Communication Director

Email: [hlaubenstein@facalgary.com](mailto:hlaubenstein@facalgary.com)

*This posting will remain open until a suitable candidate is found.  
You will be contacted if we wish to proceed with an interview process.*